



COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
DEPARTMENT OF LABOR
OFFICE OF THE SECRETARY

Building 1356 Mednilla Avenue., Capitol Hill, P.O. Box 10007, Saipan, MP 96950
Telephone no. (670) 664-3196 or 323-9994/6 Telefax (670) 664-3197
Website: www.marianaslabor.net



Certification of Good Standing Requirements

“Pursuant to NMIC Title 80 Department of Labor. Subchapter 80-20.1 Employment Rules and Regulations.”

Please submit the following documents:

Note: Incomplete documents will not be accepted.

1. Request letter addressed to [Vicky Benavente, Secretary of Labor.](#)
2. Copy of Business License
(Pursuant to NMIAC Subchapter 80-20.1 Employment Rules and Regulations §80-20.1-445 Investigation)
3. Copy of Annual Corporate Report
(Pursuant to NMIAC Subchapter 80-20.1 Employment Rules and Regulations §80-20.1-445 Investigation)
4. Copy of latest 3 Quarterly (9 mos.) Business Gross Revenue Tax (BGRT)
(Pursuant to NMIAC Subchapter 80-20.1 Employment Rules and Regulations §80-20.1-445 Investigation)
5. Copy of latest 3 Quarterly (9 mos.) Employer’s Withholding Tax Return (EWTR)
(Pursuant to NMIAC Subchapter 80-20.1 Employment Rules and Regulations §80-20.1-445 Investigation)
6. Certification of Good Standing from Department of Revenue and Taxation
(Pursuant to NMIAC Subchapter 80-20.1 Employment Rules and Regulations §80-20.1-330 (f) (3) Tax Standing)
7. Total Workforce Listing
(Pursuant to NMIAC Subchapter 80-20.1 Employment Rules and Regulations §80-20.505 (a)(b)(c)(d) Census of Employment)
8. Workforce Plan
(Pursuant to NMIAC Subchapter 80-20.1 Employment Rules and Regulations §80-20.1-510 Workforce Plan (a)(b))
9. Copy of Workers Compensation Insurance
(Pursuant to NMIAC Title 20 Department of Commerce. Chapter 40 Subchapter 40.3 Part 200 §20-40-201 Workers Compensation Insurance and §20-40.3-205 Employers Liability Insurance)
10. Fees: (Pursuant to NMIAC Subchapter 80-20.1 Employment Rules and Regulations §80-20.1-635 Fees)

Certification of Compliance \$100.00

(Pursuant to NMIAC Subchapter 80-20.1 Employment Rules and Regulations §80-20.1-635 Fees (g))

Expedite Processing \$150.00

(Pursuant to NMIAC Subchapter 80-20.1 Employment Rules and Regulations §80-20.1-635 Fees (r))